

APPLICATION FOR RECORDS RETENTION SCHEDULE

OFFICE OF THE SECRETARY OF STATE DEPARTMENT OF ARCHIVES AND HISTORY RECORDS MANAGEMENT DIVISION

INSTRUCTIONS: See Publication No. 76-RM-1 for instructions on completing this form. Forward signed original to

Attention: Schedulin	ives and History, Records Management Division, 330 Cap ng Section.		g.z., 		
FOR AGENCY USE	1. Agency Address	FOR RECORDS	FOR RECORDS MANAGEMENT USE		
Application Date	Georgia Bureau of Investigation	Application Number			
3/13/76	1001 International Blvd., Suite 800	76-96	6-A		
Application Number	Atlanta, Georgia 30354	Date Received	Date Completed		
		APR 1 9 1976	MAY - 4 1976		
2. Person to Contact	Working Title		Telephone Number		
S/A Robbie Hamrick	Supervisor of Intelligence Uni	t 656 –			
3. Action Requested	TO AMEND 76-96, 3/26/76				
a. XX Establish Retentio	on Schedule; record will continue to accumulate.		· · · · · · · · · · · · · · · · · · ·		
	t accumulation; no further accumulation anticipated.				
c. Amend Applicatio 4. Dates of Series	5. Records Series Title (followed by title used in office; i				
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	iminal history, and offender tracking serv				
	ystem, and local law enforcement agencies. ters the Georgia Post Mortem Act and the I				
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7. Record Series Description	This file contains the following documents (include form Attach samples of the file.	n numbers and titles, if	any):		
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	that were victims of crimes.				
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9. Annual Rate of Accumulat	tion of Records	1 1	nder file drum		
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R-80-71; Rev. 76	(Over)				

YES NO	10 Questionnaise	(Place an "X" in the proper o	oluma)			
TES 190			Viunity			
X	If not, where	a. Is this the official copy of the series? If not, where is it?				
Х			n requiring security handling? If yes, cite law or regu	lation.		
X	c. Is this a vital r					
X		es have historical or long term rese				
		wo documents in the file make it scheduled separately?	necessary to keep the entire file for a long period, co	uld these		
	<i>r</i>		published? If yes, attach copy.			
	g. Is the informa	ition contained in this series ever	analyzed and/or recorded in a summarized report?	i di si		
7,	h. Is there a dup		e, or in another office or agency?			
Χ		Copy maintained in Re	egional Offices			
y	·····································	or a major portion of it) regularly	microfilmed?			
		rd series result in a computer prin	tout?	·		
11. Rete	ntion Requirements	The following require	res the series to be kept:			
a. S	tate Law		d. Audit period	years.		
b. S	tatute of limitation		e. Administrative need			
c. F	ederal law	years.	f. Federal retention instructions	years.		
Atta	ch copy or excert of I	aws or regulations. Explain admi	nistrative need.			
For p	rope <mark>r a</mark> dministr	ation of the Investigat	tive Division			
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i nest	instructions apply to	all prior and future accumulatio	ons of the series.			
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Agency H	ad/Designee (Signa	ture) Date	Recerds Management Officer (Signature)	Date		
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Beerman.		9	State Records Committee (Signature)	Date		
	ndations in para- re approved.	State Auditor/Designee	10.01: m 11.61	N.2-71		
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of explana	tion.)	Secretary of State/Designee	Carroll Kart	April 28,1976		
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R-50-71:		Attorney General/Designee	Korth Shee	1-3-76		

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AR-50-71; Rev. 76

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OFFICE OF THE SECRETARY OF STATE DEPARTMENT OF ARCHIVES AND HISTORY RECORDS MANAGEMENT DIVISION

INSTRUCTIONS: See Publication No. 76—RM—1 for instructions on completing this form. Forward signed original to Department of Archives and History, Records Management Division, 330 Capitol Avenue, Atlanta, Georgia, 30334, Attention: Scheduling Section.

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Person to Contact S/A Robbie Hamricl	Working Title Supervisor of Intelligence	Telephone Number e Unit 656-4736		
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3. Action Requested	and the first of the second			
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c. Amend Application	accumulation; no further accumulation anticipated. No Check One:	Inercede: T Void		
4. Dates of Series	5. Records Series Title (followed by title used in office			
Earliest Latest				
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	ninal history, and offender tracking ser			
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Laboratory administ	ers the Georgia Post Mortem Act and the	implied Consent Act.		
7. Record Series Description	This file contains the following documents (include fo	orm numbers and titles, if any):		
	Attach samples of the file.			
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Х		b.	Does the serie	s contain confid	dential information Law 38-1102	n requiring	security handli	ing? If yes, cite lav	v or regulati	on.
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